



**Saint Edmund's and Saint Thomas'  
Catholic Primary School**  
Oxford Road, Waterloo L22 8QF  
Tel 0151 928 5586 Fax 0151 928 4352



11<sup>th</sup> October 2021

**Parent Zoom Meetings 21<sup>st</sup> October 2021**

Dear Parents

All class teachers will hold one to one parents' zoom meetings on Thursday 21<sup>st</sup> October 2021. Appointments will be available from 3.30pm and will be in five minutes slots. Given the precise appointment times, you will need to be on time - you may miss an appointment if you are late. Booking will be open from 9.00am tomorrow (Tuesday 12<sup>th</sup> October) until 12.00 pm on Thursday 21<sup>st</sup> October. These bookings are to be made through our website [stedmundsprimary.co.uk](http://stedmundsprimary.co.uk) or using the School Spider App. Please also see the Parent Guide attached from School Spider.

Please remember that it is **five minutes** for your appointment and we cannot have a *cyber queue* so class teachers will control the admission to and closing of a meeting strictly in accordance with time allocation. You are asked to log in about two minutes before your allotted time so that the teacher can see you are waiting and to log in with your child's name to make it easier for class teachers to identify the parent.

Zoom links will be emailed out to you nearer the time.

Yours faithfully,

Kieran A Loftus Headteacher

Alison Pritchard Deputy headteacher